



Perth: 1/7 Tully Rd, East Perth WA 6004
08 9331 0100

Kalgoorlie: 159-161 Dugan St, Kalgoorlie WA 6430
08 9092 6500

Freecall: 1800 413 942

Postal: PO Box 3007, East Perth WA 6892

ABN: 54 635 417 042

Aboriginal Engagement and Field Officer
Part Time (0.6-0.8)
Based in our Kalgoorlie Office

Native Title Services Goldfields is the recognised native title service provider for the Goldfields Region of Western Australia.

Native Title Services Goldfields' primary function is to protect and advance the native title rights and interests of the native title claimants and holders of the Goldfields Region. This includes assisting claimants to have their native title rights and interests recognised by the Australian legal system.

We are seeking applications for the position of **Aboriginal Engagement and Field Officer**. **We would love to hear from you if you** are interested in a rewarding role for a values driven organisation within the Not-For-Profit sector.

Benefits of joining our team:

- Flexible working arrangements, including options to work remotely.
- Interesting and rewarding work in an experienced, multi-disciplinary team.
- Welcoming and supportive team culture.
- Ability to travel across the Goldfields representative area.
- Working for a not for profit / charity organisation you can salary package up to \$15,899pa for living expenses items that attract FBT. Additionally, you may also be entitled to \$2,650 for meals and entertainment.
- Additional paid leave between Christmas and New Year's Day.
- Relocation assistance available.
- Work Mobile phone provided.
- First Aid training and 4WD training provided for all staff.

To be considered for this position, it is essential that you have:

- The ability and willingness to travel and to stay for one or more nights in locations across the Goldfields.
- Demonstrated ability to engage and communicate with NTSG's Aboriginal constituents on native title related matters.
- Demonstrated ability to build trust, credibility, and confidence with stakeholders at all levels of the organisation;
- High level organisational and administration skills, with a high level of attention to detail;
- Demonstrated ability to work independently as well as being part of a team;
- Ability to help improve the Aboriginal cultural competence of the organisation in relation to achieving native title outcomes, and in working effectively and respectfully with NTSG's constituents and Aboriginal staff;
- Capacity to multi-task and manage competing priorities; and/or
- Current and valid driver's licence.

A detailed Duty Statement can be requested by emailing ReneeCass@dabs.net.au

The successful person will need to provide a Police Clearance less than six (6) months old before an offer of employment can be provided.

How do you apply?

- Email ReneeCass@dabs.net.au for an Application Pack quoting the Position "Aboriginal Engagement and Field Officer"
- Complete a detailed Cover Letter
- Submit your Resume and Cover Letter in PDF format via this advert
- Follow the prompts as directed by the HR Department

Aboriginal or Torres Strait Islander people are encouraged to apply.

Applications close 5pm Friday, 2nd December 2023

Please note: You are advised to submit your application as soon as possible as we reserve the right to close this vacancy early if a suitable candidate is found. Shortlisted candidates will be contacted.